**Project Meeting Minutes Part - 5**

**Project Name: Data-Driven Evaluation of Toronto Apartment Buildings**

**Attendees:**

* Jibin George - 0832593
* Jibin Kuruppassery Sebastian - 0829897
* Kailas Krishnan Radhakrishnan Sudhadevi - 0850313
* Vishal Ramesh Babu - 0832438
* Yashas Mysore Srihari - 0851592

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| **Date and Time** | **Location** | **Attendees** |
| Nov 3, 3:00 to 5:00 PM | Outside College | Everyone participated |
| Nov 9, 2:00 to 5:00 PM | Outside College | Everyone participated |
| Nov 15, 3:00 to 5:00 PM | Outside College | Everyone participated |

**Agenda Items:**

Agenda Item 1

Discussion:

* Completed Exploratory Data Analysis (EDA) and data cleaning tasks as per the action items from the previous meeting. Each team member reviewed their assigned sections for inconsistencies, and the data is now cleaned and ready for analysis.
* Action Items: Begin deriving key insights from the cleaned dataset and ensure readiness for visualization efforts in Tableau.

Agenda Item 2:

* Discussion: Initiated Tableau visualizations and began working on plots using the cleaned dataset. Progress was made in creating meaningful graphs and representations of key metrics to align with our research objectives.
* Action Items: Continue enhancing the Tableau visualizations by focusing on clarity, relevance, and alignment with project objectives. Identify additional visual elements needed for the dashboard.

Agenda Item 3:

* Discussion: Completed the preliminary development of the dashboard in Tableau and made it interactive. Team members collaborated to integrate dynamic features, ensuring the dashboard effectively presents insights and aligns with project goals.
* Action Items: Prepare for final by polishing the dashboard, testing interactivity, and drafting talking points for key findings.

Next Steps: Each member contributes to finalizing the dashboard and addressing any remaining gaps. Prepare for the next meeting to review the finalized dashboard.

**Next Meeting date and time:** Nov 20, 3:00 to 5:00 PM